

Your Details

Family name	First name	Mr /Mrs /Ms /Miss
Date of Birth ____/ ____/ ____	Age	
Nationality	Mother Tongue	Profession
Address	Company Name & Address	
Telephones : Home	Work	Mobile
Fax	E-mail	

Your Accommodation

Arrival Date	Departure Date	
Homestay		
Single Full-board <input type="checkbox"/>	Executive Single Full-board <input type="checkbox"/>	Shared Full-board (summer) <input type="checkbox"/>
Single Half-board <input type="checkbox"/>	Executive Single Half-board <input type="checkbox"/>	Shared Half-board (summer) <input type="checkbox"/>
Do you smoke? Yes <input type="checkbox"/> No <input type="checkbox"/> Do you have any allergies? Yes <input type="checkbox"/> No <input type="checkbox"/> Which?		
Any other special requests		
Hotel/B&B <input type="checkbox"/>	Do you require help in booking ? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Flat <input type="checkbox"/>	Do you require help in booking ? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Your Course

Start Date	Finish Date
General English 23 Hours (Intensive) <input type="checkbox"/>	Combination Course (23 hours General English + 5 hours 1 to 1) <input type="checkbox"/>
General English + Business (15 + 8 hours) <input type="checkbox"/>	Combination Course (15 hours General + 8 hours Business English + 5 hours 1 to 1) <input type="checkbox"/>
Long Stay General English (23 hours - 12 weeks +) <input type="checkbox"/>	
Academic Year Course (23 hours - 30 weeks +) <input type="checkbox"/>	
Examination Course (23 hours)	VIP Course (1 to 1) 23 hours <input type="checkbox"/> 27 hours <input type="checkbox"/> 31 hours <input type="checkbox"/>
15 hours General English (am) 8 hours closed exam group (pm)	Teachers' Course (23 hours) <input type="checkbox"/>
FCE <input type="checkbox"/> CAE <input type="checkbox"/> CPE <input type="checkbox"/>	General English (15 hours) + Golf <input type="checkbox"/>
General English (15 hours) <input type="checkbox"/>	(Beginner <input type="checkbox"/> / Pre-handicap <input type="checkbox"/> / Handicap <input type="checkbox"/>
AFTERNOON OPTIONS PET Preparation <input type="checkbox"/> IELTS Preparation Class <input type="checkbox"/> One-to-one Lessons <input type="checkbox"/> (Hours per week _____)	

What is your level of English?	Number of years
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Your Transfer

Do you wish to book your transfer to Paignton? Yes No Do you require a Meet & Greet service? Yes No

Arrival	Date	Place	Time	Flight No.	Origin
Departure	Date	Place	Time	Flight No.	Destination
Transport preferred:		Bus <input type="checkbox"/>	Private Car <input type="checkbox"/>		

**I have read the conditions of enrolment overleaf and accept them.
In the case of a minor (under 18) signature of parent/guardian.**

Signed	Print Name
Date	Place

How did you hear about The Devon School of English?



CHECKLIST
HAVE YOU ...
• completed and signed this form?
• read the terms of payment and included a deposit of £150?

Please send or fax this form to:
The Devon School of English
1 Lower Polsham Road, Paignton, Devon TQ3 2AF
Fax: 44 1803 551407 Tel: 44 1803 559718/666499
E-mail: english@devonschool.co.uk

Enrolment Form



How to Pay

All payments should state the student's name and/or invoice number.

- 1 By bank transfer in pounds sterling to:
Barclays Bank Plc
6/8 Palace Avenue
PAIGNTON, Devon, TQ3 3ET

Bank Sort Code: 20-60-88
DEVON SCHOOL OF ENGLISH LTD
Account number: 70362239
IBAN = GB65 BARC 2060 8870 3622 39
N.B. Please add £8.00 to cover UK bank charges
- 2 By a cheque made out in pounds sterling drawn on an English bank in the U.K. payable to the Devon School of English Ltd.
- 3 By Credit cards - Visa, Mastercard, Eurocard, Delta, Switch, JCB, Access and American Express.
The deposit of £150.00 should be paid over the telephone. We must ask for a surcharge of 1.95% on fees paid by Visa, Mastercard, Eurocard, Delta & Switch, 2.2% on JCB cards and 3.35% on American Express.

In the case of late bookings, remember that money can be transferred by banks in a few hours.
(Swift Code = BARCGB22)

Enrolment Regulations

- 1 This contract is subject to English Law.
- 2 Before students can be accepted on a course or reserved a place in a family, they must pay a deposit of £150.00 (which includes the Enrolment Fee), which will be deducted from the final invoice.
- 3 Before students can be admitted to any class in the School all fees must have been paid one month prior to arrival in England.
- 4 Fees, once paid, are not refundable in part or wholly. Students who are obliged to leave the School for personal reasons may arrange to transfer the balance of their fees (after deduction for tuition already received) to another or similar course starting at a later date, subject to the discretion of the Principal.
- 5 Students are not insured by the School or by the host family against illness, accident, theft or any loss of personal effects. The School cannot accept responsibility for any accident occurring during the course, on excursions or during group activities. It is, therefore, advisable that a student takes out an insurance policy in his own country to cover these risks.

Cancellation

Cancellation before arrival must be made in writing, either by Fax or express registered letter. The deposit is not returnable. The balance of the fees will be returned only if written cancellation is received four weeks before the beginning of the course.

Insurance

It is strongly recommended that the student takes out insurance in his own country to cover possible cancellation for any reason whatsoever.

In case of Emergency

ALL STUDENTS MUST COMPLETE THIS FORM **BEFORE** ARRIVAL

The information on this form will be used only in case of emergency.

All personal information will be held according to Data Protection legislation and will be used appropriately by Devon School of English Staff and will be destroyed once you have returned home.

Your name:	
Sex and date of birth:	
Group name (if applicable):	
Home Address (in your home country)	
Your mobile number in the UK (including international dialing code, for example +44, +41, +7):	
Your email address:	
Name of Emergency Contact at home and relationship to you (e.g mother, brother, partner, guardian)	
Can the Emergency Contact speak English?	
Emergency Contact telephone number(s) at home (including international dialing code, for example +44,+41, +7):	
Emergency Contact email address:	
If the Devon School of English has not arranged your accommodation, please write your contact address and telephone number here.	